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Bulletin

Title: Shipment of a Privately Owned Vehicle Wholly within CONUS

Number: 98-301

Date: April 9, 1998 ***Expiration:*** April 9, 1999

Originating Office: Financial Management Division, AFM/ARS

Distribution: All REE Employees (Please distribute to all employees who may not have access to electronic mail.)

Note: Save as a Word Perfect Document before printing.

Federal Travel Regulations, Amendment 65, granted authority to departments to authorize the shipment of a privately owned vehicle (POV) in connection with the transfer of an employee within the 48 contiguous United States (CONUS). This applies to transferees or the assignment of a new hire/appointee who resides in CONUS to his or her new or first permanent duty station.

On January 1, 1998, the Office of Operations, USDA, redelegated authority to USDA agencies to implement this regulation. Therefore, it is REE policy that **one** POV for a transfer of station within CONUS will be authorized upon request of the employee. This policy is effective for transferees and new hires/appointees whose effective date of transfer was on or after January 1, 1998.

Those employees that shipped a POV and, since January 1, paid for that cost out-of-pocket, may be reimbursed for those expenses. Shipment of a POV can be authorized by indicating "yes" in block 21, Transportation of POV, on the AD-202R, Attachment for Relocation Expenses.

POV only applies to a passenger automobile, station wagon, small truck, or other similar vehicles, (e.g., motorcycle), that will be used primarily for personal transportation. The costs of transporting a POV will include all necessary and customary expenses directly related to the transportation of the POV. An airplane, or any vehicle intended for commercial use may not be transported at Government expense.

The employee may be reimbursed for using commercial means of transportation, (e.g., tow hitch, flat bed, etc.) or shipment may be arranged and paid under a Government bill of lading by a household goods carrier.

/s/

S. M. Helmrich
Director